**Committee Name: College Council**

**Date: March 8, 2022**

**Time: 2:00pm – 4:00pm**

**Location: IWV Community Room & Zoom**

**Attendees: Mike Barrett, Mike Campbell, Deanna Campbell, Lisa Couch, Peter Fulks, Mia Guzman, President Hancock, Kevin King, Corey Marvin, Yvonne Mills, Heather Ostash, Cody Pauxtis, Joe Slovacek,**

**Guests:**

## Call to Order – 2:03pm

## Purpose of the MeetingThe purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

## Approval of Minutes and Action Items

Minutes approved unanimously

## Approval of Agenda

Item 11.4 Added by President Hancock at the start of the meeting.

## Constituency Reports

* 1. Academic Senate – Yvonne Mills

Academic Senate has not met since the last College Council meeting. Several hiring committees are currently asking for faculty representation, so volunteers are being sought. Faculty Chair elections will be conducted soon. A resolution has been drafted to state Cerro Coso’s lack of support for Bakersfield College’s proposed calendar to implement a winter intersession. Talks have been a hit or miss. We are in the middle of an election cycle for Executive Council which will change in April.

* 1. Classified Senate – Vacant

No report

* 1. Student Government – Mia Guzman

Student Government elections are underway. Campaigning will run Mar 21 – Apr 8. Voting to follow and will include voting for Faculty of the Year. Student Government is currently gathering input for Student Senate of Cerro Coso resolution packet.

* 1. Consultation Council – President Hancock/Yvonne Mills

Chancellor’s Report

* The next meeting will focus on the Chapter 6 BOT to act on March 15. HR Ch 7 in process and will go to the board for action on April 15. There is a legislative sub-committee of the BOT, and they are meeting on Thursday.
* We are hoping the late start classes close the gap to some degree. It was suggested to go big on summer classes to increase enrollment. Holding summer academies.
* VC HR interviews Monday/Tuesday. VC CFO gone back out for recruitment. Arlitha is now gone. Mike Giacomini (from BC) is stepping up to serve in the role of Interim CFO. We must have someone on the books that can sign contracts and agreements. Lisa Couch is also helping PC and the DO in the development of their tentative budgets. Chris Hines is retiring. The position will go out soon. In-house counsel is preferred.
* Popular topic as high school enrollments are declining. There is a large gap, and we haven’t focused enough on those adult learners to meet the demands of new markets and industries. We will be spending a lot of energy around the adult learner concepts.
* Several faculty applied to participate in various projects across the district. Jaclyn Kessler was accepted and will be looking at professional development around STEM and developing a summer institute – primarily something that can support the aerospace industry. She will also be looking into OERs for math.
* Since the Allocation Model mirrors the SCFF, we get our fair share of the funds. It is not based on just FTE allocation – we will get what we earn, and we will get a more appropriate allocation. The district office will be the 4th budget center. They will have to work from a budget as opposed to the colleges being charged for what they use. There are also district-wide costs – there will still be an element of chargebacks (i.e., Banner, IT agreements – regulatory and compliance items). Their operating expenses are in the fourth budget center.
	1. Community College Association (CCA) – Joe Slovacek

CCA elections are underway, and results should be communicated on May 5. The Academic Senate at all three colleges are not very enthused about changing the academic calendar to include a winter intersession.

* 1. California School Employee Association (CSEA) – Mike Barrett

CSEA elections will take place in November. A new board should be established by then. The negotiation process for the Collective Bargaining is still ongoing. HR Vice Chancellor is working on setting up a meeting with CSEA Presidents to discuss the COVID MOU. Bakersfield College has moved to a strongly recommend for masks. CSEA wants to meet state requirements for protection. It was shared that several K-12 districts have removed the mask mandates, and some are choosing to continue masking through spring. If masking is removed, then we still need to ensure employees are protected and emphasize that employees should stay home if they are ill.

CSEA has not been approached regarding a winter intersession and there are concerns regarding how that will work with the winter closure that is set up for the classified employees. The winter closure was in lieu of a pay increase.

## Reporting Committees

* 1. Facilities – Cody Pauxtis

IWV Parking lot was paved today. The next meeting will be on March 16, 2022.

* 1. Safety & Security – Kevin King

No updates. The next meeting will be on March 15, 2022.

* 1. Technology Resource Team (TRT) – Mike Campbell

The next meeting will be on March 16, 2022.

Informational item. Mike Campbell recently discovered that there will be a significant price increase for switches next year so a request to purchase this year has been put forward. Switches are how we connect internet and phones to the campus. The total price will be $160,000, so a $70,000 augmentation will be needed.

* 1. Student Success Support Programs (SSSP) – Heather Ostash

The committee met last week and discussed the Participatory Governance Model Handbook charge and a broad scale culture change. Working on SOAA next steps. It was noted that there will be a new equity plan with significant changes coming in November.

* 1. Incarcerated Students Education Program – Peter Fulks

There is a professional development event scheduled for April 9. There will be a grant submission and meet again on March 22. Incarcerated students will be using Chromebooks to access Canvas. They have a local internal wireless network that does not connect to the internet but will still allow students to submit assignments and take quizzes. There are three different versions that are specially configured to go inside the prison. CDCR ordered 40,000 Chromebooks. The instructors will not need to be inside the facility to access Canvas. This does not open up the opportunity for distance ed, but just the ability to interact with canvas. Moving towards OERs, students can download digital textbooks and study while in their housing units.

## Associated Committees

* 1. Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

The committee meets next week.

* + 1. District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

## Meeting on Friday. No updates

* 1. Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*

Feedback on Midterm Report, Charge Comp, Presentation to the new non-instructional program review template. Corey provided background information. Discussed how it is tied into the three-year goal procedure. Current metrics were reviewed and what changes might be in the metrics. IEC looked at draft language. It will be a part of the strategic plan discussion.

* 1. Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*

Feedback is being reviewed on the midterm report, RRA, and the Participatory Governance Model Handbook charge will be finalized in March. The group identified the need for formalizing stakeholder input. Discussions about fall flex day from two to three days to allow time for staff to utilize the VRC.

* 1. Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

Meeting March 22 and will receive final round of feedback before review.

## Discussion Items

* 1. Participatory Governance Model Task Force – President Hancock & Yvonne Mills

The group put together the primary areas. Webpage inconsistent information and how many clicks it takes to get there. Much more detail about expectations and roles. Four categories: Purpose, Information and Appendices, Procedures and Processes and Structure. We will be taking things we like best and load them under those four categories. Identifying what would be the best model to adopt going forward. Right now, identifying gaps in the existing model and how we can improve it. Ultimately come up with a draft.

* 1. Enrollment and Student Success with Equity Task Force – Corey Marvin

The Enrollment and Student Success with Equity Task Force will meet on March 10, 2022.

* 1. Division Plan Presentations <http://planning.cerrocoso.edu/2022-2023.html>Student Services – Heather Ostash

The Student Services Annual Division Plan was presented by Heather Ostash.

## Legislative Updates

* 1. SB 114 effectively re-establishes the COVID-19 supplemental paid sick leave for employers with more than 25 employees.

Bill passed that reestablished supplemental COVID-19 sick leave which is good through September 30, 2022. This is retroactive for those that had to claim their own sick leave.

## Staffing Update

## Staffing Update (attachment) – President Hancock

Attachment uploaded to the SharePoint for review.

## President’s Report

## Strategic Planning Update

Meeting March 14. Charts and graphics do not appear to have been updated. President Hancock will reach out to the District Office for assistance. The task force will discuss Institution-Set Standards and how Targets and Tactics correlate with the metrics.

## COVID Protocols Update

There is a District-wide COVID team meeting tomorrow. More updates to follow.

## 2020-21 Carryover Investment Proposals

There will be more discussion on the colleges carryover that has been allocated to the district reserves. President Hancock will bring this to different groups to gather ideas. Brainstorm and share ideas such as purchasing a mobile enrollment truck/van, or advertising in movie theaters. Please submit ideas to President Hancock prior to the Finance Committee meeting on March 28.

## Student Housing Plan Grant

314k Department of Financing. It will go to the legislature for final approval. If approved, then will receive the funds to do the full-scale plan on that project. The timeline is not clear.

108 for construction grants, BC did not make the cut.

## Review of Action Items

* *No action items*

## Future Agenda Items

## Call to Action Presentation – Heather Ostash & Julie Cornett

## E-Sports Update

## Banner 9 Baseline Software & Late Add Process

## Future Meeting Dates

~~September 2, 2021~~ ~~February 3, 2022~~
~~September 16, 2021~~  ~~February 17, 2022~~
~~October 7, 2021~~ ~~March 8, 2022~~
~~October 21, 2021~~ March 17, 2022 – moved to March 24, 2022
~~November 4, 2021~~ April 7, 2022
~~December 2, 2021~~ April 21, 2022
 May 2, 2022 (Monday meeting – BOT at CC)

**15. Adjournment – 4:10pm**

Meeting Chair: President Sean Hancock / Yvonne Mills

Recorder: Lacey Navarro